

To: Management Council From: Denise F. Noldon
Subject: Management Council Notes Date: May 23, 2013

**Management Council Agenda
Thursday, May 23, 2013
2:00 p.m., Fireside Room**

Present: Denise Noldon, Sue Abe, Karl Debro, Terence Elliott, James Eyestone, Vicki Ferguson, Catherine Fites, Donna Floyd, Aleks, Ilich, Helen Kalkstein, Priscilla Leadon, Susan Lee, Jennifer Ma, Mariles Magalong, Mayra Padilla, John Wade

Absent: Teresea Archaga, Nick Dimitri, Bruce King, Jose Oliveira, Darlene Poe

1. **Collective Bargaining:** Mariles said Local 1 has not reached an agreement yet so the budget will be developed based on the tentative faculty salary agreement of a 2% COLA. There is no salary change with managers and Local 1 at this time; however, everyone has a “me too” clause in their contracts/agreements. Further negotiations for Local 1 will continue June 4th.

Terence said the UF did complete negotiations with agreement on Article 25 regarding parity pay and the Faculty accepted the 2% COLA raise. The UF agreed to default to the original language in Article 25. It has been negotiated to place the 2% COLA on the 13-14 salary schedule and continue that salary placement in 2014-2015. The 2% COLA salary placement will be revisited with on-going negotiations in 2015-2016. The parity pay agreement will affect the way in which part-time faculty will receive their paychecks. We have always paid part-time faculty after the spring semester. We would typically pay them in the fall. The goal is to pay part-time this spring June 2013. Starting 2013-2014 the parity pay will become a part of their monthly paychecks with the increase reflected in their hours not their salary. Helen asked if the secretaries need this information in order to complete timecards. Mariles said no as it will be built into the system at the district.

2. **E-mail Distribution** – The district sent James a list of 150 e-mail designations. James assigned some departments/employees who will be responsible for specific lists and removed some of the lists that are no longer relevant. The “04” preface designation is no longer available and we now use the “CCC” designation. Management Council culled through the list and assigned the appropriate areas to each of the designations.

3. **Measure A Construction Update** - Donna addressed the construction update and opened with the move into the Music Building occurring this week. One summer course will be located in the Music building and other courses will soon follow in the fall. MCHS is assigned to the building in the fall. James and IT will finish up the smart classrooms. After the move in, we will be signing off on the building. The building looks really good and everyone is excited to have the building back in operation.

There will be a meeting on campus on June 5th with the bidders for the new College Center. We are anticipating the bids to go to the July board. We are looking at construction to begin around during the fall semester.

Swing space for the Bookstore will be scheduled on Tuesday. We are hoping the Bookstore move into the portables will be completed by the first of August. This may be a tight schedule to adhere to. Student Life will be moving into their original swing space of AA-219 which means Gateway will have to move to an unknown location at this time. Donna gave kudos to Kelly for really trying to find other options but unfortunately did not have enough resources.

The new infrastructure will begin next week with underground cabling which will offer WI-FI across the campus and will also aid in the new telephone system. Everyone will have a dedicated phone line. This project is expected to be completed by October. We are hoping for minimal interruption.

Police Services has been issuing various card keys.

4. **Committee Reports - DGC** – John said it was a good meeting. They discussed finances because the May revise turned out a lot better than expected. Matriculation will receive close to a \$50 million increase. The BOGG fee waiver changed. The COLA increase was shared and met with positive feedback. LMC announced their three dean structure with a senior dean. The Brentwood Center is in need of a dean. The Latino coalition asked the Equal Opportunity Committee if there is someone with Latino heritage that sits on that committee. Mariles said the campus committee has not met but the district committee is composed of two trustees: Sheila Grilli and John Marquez. Wayne Organ presented our mission statement and did a great job. Denise said Wayne made the same presentation at last evening's governing board and the governing board was so impressed they asked for a copy of Wayne's power point presentation.

DMC – Vicki said the managers are taking the "me too" approach on the COLA. Michael Almaguer will send out a survey money to the managers to vote on the 2% minimum COLA. Another survey will be distributed in June to vote on keeping Health Net or change to Anthem Blue Cross.

5. **Budget** – Mariles said she has nothing new to report. They are preparing the tentative budget based on the faculty receiving the 2% COLA. Bruce's surgery went well and he is home recovering.

6. **Summer Enrollment** – Donna said as of today we are at 506.63 FTES. That includes the summer intersession. We have three more weeks until the regular summer session begins. We are uncertain if we will make our 750 FTES goals. Intersession classes will begin on Tuesday. We have 12 classes beginning Tuesday and most will end June 13th but a couple of classes will continue to the end of the summer schedule. We are looking at 55FTES for the intersession classes. Donna said the Library will be open during the intersession for four hours a day (from 1:00 to 5:00 p.m.) for eight days. We are offering three online intersession classes.

7. **Around the Table** - Vicki thanked everyone for participating in Super Saturday. We had 228 students who attended Super Saturday and 209 of those students actually registered that day and most registered for full-time status. We still have efforts to register more high school students as we have placed advertising on our web page. Vicki said she received a request from Pinole Valley for us to return to their high school promoting CCC. Donna said Super Saturday brought us together as a campus. Denise said she echoes Donna's sentiments. Denise said many of the parents that attended Super Saturday were concerned about Financial Aid.

Denise announced Sherry Diestler as the Contra Costa County Teacher of the Year.

Denise announced this is Priscilla's last management council meeting. Priscilla has done a lot for CCC and she will be hard to replace. Priscilla thanked the managers.

Denise said she will not be sitting on a validation team and we need a manager for the Africana/Chicano/Ethnic Studies Department as well as the Liberal Arts Division. Vicki volunteered to serve on the Liberal Arts Division validation.

Thursday, August 8th is a tentative date for Management Retreat.

John thanked Catherine Fites for helping with the Athletic Academic Awards. We had 53 athletic students who maintained a minimum of a 3.0 G.P.A. John said we do some great work and we need to acknowledge more of the great work we do at the college.

Vicki reminded everyone that graduation is tomorrow. This year we have 334 students graduating. Sue said we have a request to have an interpreter at this year's graduation. Vicki said she has taken care of that request.

Meeting adjourned at 3:25 p.m.

Respectfully submitted,

Melody Hanson
Senior Executive Assistant to the President